NORTHERN BERING SEA INTEGRATED RESEARCH PROGRAM

COMMUNICATIONS DAILY REPORT TEMPLATE

This daily cruise report template is intended as a guide to help foster and improve the communication of active scientific activities between research vessels, ship operators, and coastal communities that all have shared interest in the northern Bering Sea and surrounding waters. This standardized guidance was adapted from a template that originated from collaboration among the Interagency Arctic Research Policy Committee (IARPC) and Arctic Watch.

Shared daily, at consistent times (i.e., morning or afternoon), and in a manner to allow those who read them to make informed decisions.

Distributed to a general audience, so limit the use of scientific jargon and acronyms as much as possible.

Focus on work completed each day and forecast potential science activity in the next 24-48 hours.

Daily reports will be distributed to a provided email list-serv and will be the responsibility of the Chief (Lead) Scientist for each cruise or their designee. Keep emails small for bandwidth purposes.

EXAMPLE EMAIL FORMAT

SUBJ: DAILY REPORT – RESEARCH VESSEL XXXXXX FOR DATE (DDMMMYY)
FROM: RESEARCH VESSEL XXXXXX

1. **PERIOD COVERED:** MMDD-MMDD, HOURS (e.g., 0713 - 0714, 20:00-20:00). THIS PERIOD SHOULD COVER THE LAST 24 HOURS AND SHOULD BE REPORTED IN AKST/AKDT.
2. **STARTING POSITION:** LAT/LONG & REF TO GEO POSITION (ESTIMATED)/ENDING POSITION: LAT/LONG & REF TO GEO POSITION (ESTIMATED)
3. **NARRATIVE OF OPERATION ACTIVITIES** OF THE PAST 24 HOURS (SUMMARIZE MAIN ACTIVITIES)
4. **NOTABLE WILDLIFE OBSERVATIONS** (MARINE MAMMALS, SEA BIRDS, ETC.)
5. **CURRENT WEATHER DESCRIPTION**
   WIND: XXXT/XXKTS
   SEAS: XXXT/XFT. SWELL XXXT/XFT
   SEA SURFACE SALINITY
6. **NARRATIVE OF UPCOMING OPERATIONS FOR THE NEXT 24 HOURS** (E.G., MOORING/GLIDER DEPLOYMENTS, SMALL BOAT OPS, TRANSIT DETAILS, ETC.)
7. **DATE DEPARTED HOMEPORT:** DDMMMYY
   SCHEDULED RETURN TO HOMEPORT: DDMMMYY
   NEXT PORT OF CALL *(IF APPLICABLE)*: DDMMMYY-DDMMMYY | LOCATION: CITY, STATE/COUNTRY
8. **POINTS OF CONTACT**
   BRIDGE CONTACT (PHONE & EMAIL)
   LEAD SCIENTIST CONTACT (PHONE & EMAIL)
9. **NBS-IERP LOGO & GENERAL STATEMENT** *(SEE BELOW)**

In the face of rapid changes in the marine ecosystem of the Northern Bering Sea, this Integrated Ecosystem Research Program (2026-2031) builds collaboration among researchers and regional knowledge-holders to identify important processes that structure the marine ecosystem and food webs, thereby enabling responsible stewardship of important commercial, ecological, and subsistence marine resources. To learn more, please visit our website: https://nprb.org/northern-bering-sea-ierp/.

This research is supported by the North Pacific Research Board with generous in-kind support from NOAA, UAF, and USFWS. The research update provided here is specific to one aspect of a broader research program that includes academic, federal, community scientists, and leverages long-standing NOAA surveys. More detail is provided in the NBS IERP Integrated Science Plan. General questions about the program may be directed to Danielle Dickson, NPRB Senior Program Manager, danielle.dickson@nprb.org. Follow the Program on Facebook, https://www.facebook.com/northernberingseaprogram/.